

# 2018 CANA SPRING MEETING EXHIBITOR/SPONSOR CONTRACT

## Step 1- Choose your level of sponsorship

- Sophie Winton Sponsorship** PROMOTIONAL OPPORTUNITIES INCLUDED **\$5,000**
- Dagmar Nelson Sponsorship** PROMOTIONAL OPPORTUNITIES INCLUDED **\$3,000**
- Timothy Wolf Sponsorship** PROMOTIONAL OPPORTUNITIES INCLUDED **\$2,000**
- Conference Exhibitor Space** EXHIBIT TABLE & TWO REPRESENTATIVES **\$500** (by 2/16/18)  
**\$600** (after 2/16/18)
- Additional Representative/s (please circle):** 1 - \$50; 2 = \$100; 3 = \$150
- Electrical requested - \$25 additional for standard exhibit level registration**

## Step 2- Payment Options

*~ Please secure your registration by February 16, 2018 ~*

Please make checks payable to 'CANA' or provide Visa/MasterCard/AMEX info below.

*Questions? Please call Mary in the CANA Office: 707-480-0096 - **Thank You for Your Generous Support***

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Individual/s attending exhibit: \_\_\_\_\_

*Attendee/s phone number*

*Attendee/s e-mail address*

**CREDIT CARD BILLING INFORMATION:** \_\_\_\_\_

*Name as it appears on credit card*

**Billing** Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Credit Card Account # (Visa / MC / AmEx): \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Amount to Charge: \$ \_\_\_\_\_

Signature: \_\_\_\_\_

**Please complete and return to:**

CANA, PO Box 1412, Sonoma, CA 95476, or CANA FAX: 707-581-1706

**CANA'S TAX ID #: 23-7290648**

The undersigned designated as an exhibitor representative, hereby contracts with the California Association of Nurse Anesthetists for exhibit space in the 2018 CANA Spring Conference. This contract is subject to the accompanying terms and conditions; exhibitor agrees to abide by the Exhibit Display Rules & Regulations on page two of this document.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Name & Title (Print) \_\_\_\_\_

## **CANA EXHIBITOR CONTRACT TERMS AND CONDITIONS**

**AGREEMENT TO CONDITIONS.** Each exhibitor agrees to abide by these conditions, it being understood and agreed that the sole control of the Exhibit Hall rests with the California Association of Nurse Anesthetists, hereinafter called 'CANA'.

**ASSIGNMENT OF SPACE.** Upon receipt of signed contract and payment, Exhibit Display Rules & Regulations will be e-mailed or sent to exhibitor. Notification of booth assignment will occur on or before the first date of the conference. Space is assigned on a first come, first-served basis. If spaces selected are taken, exposition management has the right to assign the next best available space. No more than 2 exhibiting companies will be assigned per booth.

**EXHIBIT FEE.** Exhibit fee includes 6' draped table, 2 side chairs, wastebasket and sign indicating company name.

**PAYMENT POLICY.** Signed contract is due February 16, 2018. Payment is due in full by February 16, 2018. CANA reserves the right to cancel an exhibit space for non-payment or for misrepresentation of products to be displayed.

**CANCELLATION OF EXHIBIT SPACE BY EXHIBITOR.** All booth cancellations must be submitted to CANA in writing. In the event of an exhibitor canceling booth space, the following cancellation policy will apply:

- Cancellations made on or before February 16, 2018: An amount equal to 50% of the total booth fee will be retained by CANA.
- No refunds will be given for cancellations received after February 16, 2018.

**USE OF EXHIBIT SPACE.** Exhibit space is assigned on the express understanding that it is to be used solely for the display of exhibitor's products and services that are either directly related to anesthesiology, or are approved by CANA if not directly related to the anesthesia health care industry.

**CARE OF EXHIBIT SPACE.** The exhibit floor will be cleaned daily by the venue management. All rubbish should be placed in trash receptacles at the close of the exposition each day. Exhibitors must not place any refuse, or any materials which will endanger public safety or cause inconvenience to other exhibitors, on the floor during exhibit hours. Booths should be set up and in order before the opening hour of each exposition day. Exhibitors shall not injure, mar, mark, paint or in any manner deface the hall; or use nails, hooks, pins, screws, Scotch tape or masking tape on the building. The exhibitor is liable for any and all damages which may be caused to the building or venue property in connection with his or her exhibit.

**INSURANCE AND LIABILITY.** Exhibitors wishing to insure their property must do so at their own expense. It is recommended that all exhibitors have representatives in attendance at all times when exhibits are open, and especially when exhibits are being set up or dismantled, to protect them against loss. CANA will not be responsible for, and shall be indemnified and held harmless by exhibitor from and against any and all claims and damages of every kind, including for injury to or illness of any person or persons, and for damage to or loss of property, arising out of or attributed, directly or indirectly, to the operations or performance of exhibitor and exhibitor's agents and employees under this agreement. Exhibitor further acknowledges that insurance covering the exhibit and/or property against damage and business interruption losses are the sole responsibility of the exhibitor.

It is expressly understood and agreed, and exhibitor agrees by accepting these rules, that he/she will make no claim of any kind against CANA, or any of its members, its employees, or hired service contractors for any loss, damage to or destruction of goods, or for any injury that may occur to exhibitor and/or employees of exhibitor during the CANA Meeting while at the CANA Meeting venue, or for any damage of any nature or character whatsoever. The CANA venue is not liable to the exhibitor for any damage to or for the loss or destruction of any exhibit or the property of the exhibitor by fire or other casualty covered by an extended coverage endorsement to a fire insurance policy, whether caused by negligence of the hall, its officers, agents, servants, employees or otherwise, all claims for any such loss or damage being expressly waived by exhibitor who agrees to indemnify and hold the hall harmless from such claims.

**RESTRICTIONS.** No more than 2 exhibiting companies are allowed per booth. All displays, demonstrations and personnel, including those in the act of distributing product literature, must be confined to the individual exhibitor's own leased exhibit area and must not interfere, obstruct or otherwise unduly affect the operation of others.

**EXHIBITOR APPOINTED CONTRACTORS.** Exhibitors agree to notify CANA in writing if utilizing the services of an outside contractor at any time during the exposition. Exhibitor appointed contractors must conform to all exposition regulations, including proof of insurance.

**CONDITIONS OF CONTRACT.** CANA reserves the right to alter locations of exhibitors or of booths shown on the floor plan if deemed to be in the best interest of the exhibition. This contract is subject to all rules and regulations of the Association, and to all conditions under which space at the CANA Meeting venue is made available to CANA. Exhibitor agrees to abide by all applicable fire, utility and building codes. Exhibitors are responsible for knowing and abiding by the Exhibit Display Rules and Regulations.

**AMENDMENTS TO CONTRACT.** All points not covered herein are subject to settlement by CANA, and CANA reserves the right to make such changes, amendments and additions to this contract. If legal action is required to enforce this contract, the prevailing party is entitled to recover reasonable attorney fees, administrative costs, costs of court and any other expenses incurred in enforcing the contract. This agreement shall be governed by and construed in accordance with the laws of the State of California, Sonoma County. Venue for any action under this contract shall be in Sonoma, Sonoma County, California.